



**Youth Detention Facility  
FIRE SAFETY PLAN-TITLE XV 1325**

**Supervisor checklist for fire emergency**

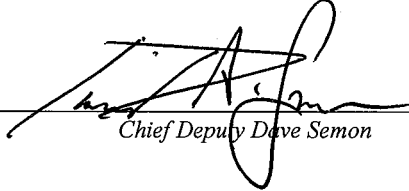
1. Notify Communication Center (875-6900) of alarm and confirm the validity as soon as possible.
  - A. Call SSO Dispatch for perimeter patrol (874-5128).
2. Determine fire location and evacuation route.
3. Set up radio communication between housing units and central control.
4. Notify the housing units to prepare for evacuation as well as the Clinic, Mental Health, Kitchen, School Office, Gym, and Laundry. Notify of any deviation from the standard evacuation plan.
  - A. Confirm the housing unit(s) and clinic counts.
5. Direct evacuation in an orderly fashion. No youth or housing unit should leave the assigned area without being dismissed by central control.
6. Assigned Hub Leaders picks up any youth in the clinic, as they move down to the north field.
7. Assigned Hub Leaders checks the units, clinic on the way to the field. Leave unit/classroom doors open.
8. Confirm youth and staff counts for each unit when the facility has evacuated.
9. Determine "all clear".
10. Call units etc., back in the order they evacuate.
11. Youth should return to the area they were in prior to evacuation, i.e., clinic and wait for dismissal to the units.

**Additional Resources**

Fire Suppression Pre-Plan  
Emergency Housing Plan  
Emergency Procedure and Evacuation Plan  
Fire and Life Safety Title XV 1323

**Form(s)**

Fire and Life Safety Inspection Log

**Authorized By**  **Date** 11/15/19  
*Chief Deputy Dave Semon*