

 <p style="text-align: center;">County of Sacramento Department of Health Services Division of Primary Health Policy and Procedure</p>	Policy Issuer (Unit/Program)	JCH
	Policy Number	C07-1321
	Effective Date	11-18
	Revision Date	07-19
Title: Staffing Plan		Functional Area: Personnel and Training
Approved By: Pamela Gandy-Rosemond, MSN RN CCHP Health Administrator Approved By: Scarlett Ong, BSN RN Health Program Coordinator		

Policy:

Juvenile Correctional Health (JCH) will provide adequate staff to ensure all residents are provided with timely evaluation and treatment of medical, psychiatric and dental issues.

Procedures:

- A. This will be accomplished through the use of a combination of Physician, Psychiatrists, Registered Nurses, and support staff. Physicians and Psychiatrists are available Monday – Friday either in person or on-call. The clinic is staffed with at least 1 Supervising Registered Nurse (SRN) and 1 Registered Nurse (RN) 24 hours a day/7 days a week. Dental care is provided by a part-time dentist and dental hygienist, 5 days a week.
 - a. All residents are seen prior to intake by a Registered Nurse (RN) who assesses their fitness for incarceration within the first 24 hours, they are seen again by an (RN) who completes the intake process with a Medical History assessment.
 - b. Within 72 hours, each minor is seen by an MD who will evaluate their medical needs, and initiates any medical treatments or medication need.
 - c. Within 24 hours the minors are seen by a member of the Mental Health team for evaluation and referral to the psychiatrist, if needed.
 - d. Medications and treatments are delivered by the nursing staff at up to 4 pill calls a day or two treatments sessions per day as prescribed by the MD’s.
 - e. Nurse sick call is done daily by either the day or pm shifts. Minors are able to sign up at will and are seen within 24-48 hours or receipt of sick call slips. The night shift Supervising Registered Nurse (SRN) will triage the slips to identify those that may be urgent.
 - f. **JCH** maintains an eight bed infirmary which houses those too ill to be on a regular housing unit. The infirmary is staffed with at least 1 RN whenever there are patients in the infirmary.
 - g. Students and volunteers are not counted in staffing. Occasional use or temporary agency staff is used to accomplish this plan.
 - h. At no time are minors used as workers, cleaning staff or to assist in the delivery of any medical, dental or psychiatric care. **JCH** does not use juvenile workers in any capacity.

References:

NCCHC, Y-C-07

Title 15, Article 3, Section 1321

Attachments:

N/A

Contact:

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