



# SACRAMENTO COUNTY JUVENILE JUSTICE COMMISSION

Sandra Waterhouse  
Chair

## SUMMARY OF MINUTES

July 21, 2020

**PRESENT:** Judge Jerilyn Borack, Commissioners: Jane Claar, Sandra Waterhouse, Dr. Dan Okada, Gwendolyn Jackson-Tucker, Dennis Dulay, Rachel Rios, Dr. Virginia Maulfair, Frederick Mills, Chief Deputy Probation Officer David Semon, Assistant Chief Probation Officer Marlon Yarber, Sarah Davis and Sharon Hopkins-Bright.

**ABSENT:** Commissioners: Kara Hunter, Hillary Gaines, Stephanie Nguyen, Dr. Josephine Jones-Pugh, Chief Probation Officer Lee Seale, Rebecca Hutchinson,

---

**CALL TO ORDER:** The advisory meeting convened via Zoom video conference at 9:32 a.m. Commissioner Sandra Waterhouse welcomed participants, Sharon Hopkins-Bright conducted roll call.

### 1. NEW BUSINESS

*Discussion of the conditions, people, and juveniles at the Hall proceeded as requested by Commissioner Claar:*

- Chief Deputy Probation Officer Dave Semon gave a summary of the conditions at the Youth Detention Facility since March which included some changes due to meeting COVID requirements.
- Judge Borack gave a summary of the Juvenile Court status and adjustments made to protect the youth, staff, and Judges.
- Commissioner Claar asked for Mental Health status of the youth in the Youth Detention Facility. Chief Deputy Probation Officer Dave Semon remarked that the youth in the facility were well and there were no concerns.

*DPC Youth Detention Facility Population Report:*

- DPC Youth Detention Facility population report was provided by Chief Deputy Probation Officer Semon to the group on Monday, July 20, 2020 via email. Assistant Chief Probation Officer Yarber iterates that Probations intent is to do everything possible to not take youth into custody, evaluate circumstance of possible detention and to not send youth to out-of-state facilities. There were no questions regarding the report.

*2020-2021 Sacramento County Juvenile Justice Plan – Commissioner Dulay:*

- Juvenile Justice Plan and strategy which is based on county funding was discussed. Assistant Chief Probation Officer Yarber discusses the plans connectivity to probation and the county. Commissioner Dulay asked about waiving the bylaws for the election and extending the current term. This item will be on the next agenda. Commissioner Mills will forward information to the group for consideration. Any questions regarding the proposed plan are to be sent to Commissioner Dulay before the next meeting. A request was made to meet with Judge Borack regarding the plan, Sharon will make the arrangements (tentatively set for August 3, 2020 at 12:00pm via telephone conference call). Sharon will resend the plan to all members.
- A question was raised if the pending applications for:
  - Maggi Schubert – Approved by Commission waiting on Court Approval
  - Michelle Morrow – Approved by Commission waiting on Court Approval
  - Harold Rowe – Approved by Commission; received Court Approval
  - Alexa Sardina – no record of review
- A request was made for Sharon to send list of current Commissioners to the group.
- Commissioner Rios inquired about inspections and if it has been discussed to do inspections in alternate ways (video). A request was made to meet with Judge Borack regarding a plan, Sharon will make the arrangements (tentatively set for August 3, 2020 at 12:00pm via telephone conference call).
- Commissioner Mills inquired if the other commissioners not present were sent letters regarding missed meetings and meeting the bylaws. Sharon will check into it and get back with the group.
  - Commissioner Gaines and Jones-Pugh appointment is terminated.
  - Commissioner Nguyen has resigned her appointment.

**2. HANDOUTS PROVIDED PRIOR TO MEETING VIA EMAIL**

- DPC population report was provided by David Semon to the group on Monday, July 20, 2020 via email.
- 2020-2021 Sacramento County Juvenile Justice Plan – Commissioner Dulay

**3. OPEN DISCUSSION**

- Commissioner Rios discusses Human Health Services taking over Dept. of Juvenile Justice (DJJ). Chief Probation Officer Yarber discusses realignment services, enhancements, re-entry and a hub (regional center). Commissioner Rios discusses the State Commission in relation to DJJ and providing a transparent plan. Commissioner Rios requests to set a meeting with the District Attorney and others to get input. Commissioners Mills, Jackson-Tucker, Rios, Dulay, and Chief Probation Officer Yarber will have an ad hoc meeting to discuss the next step.
- Commissioner Okada requests that the next meeting be via video conference and continue to be on the third Tuesday of the month.

**MEETING ADJOURNS:**

Commissioner Waterhouse concluded the advisory meeting at 10:48 a.m.

Respectfully submitted,  
Sharon Hopkins-Bright  
Operations Manager, Juvenile Justice

**NEXT MEETING:** Tuesday, August 18 – 9:30 a.m. – 11:00 a.m.  
Juvenile Courthouse  
Walter Barkdull Conference Room #391  
9605 Kiefer Blvd., Sacramento 98527  
If Video or Conference Call is appropriate for the next meeting,  
the information will be sent out on 8/14/2020.