

# SACRAMENTO COUNTY COMMUNITY CORRECTIONS PARTNERSHIP

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February 14, 2013

Sacramento County Board of Supervisors  
700 "H" Street, Suite 2450  
Sacramento, CA 95814

**FILED**  
BOARD OF SUPERVISORS

APR 09 2013

BY *[Signature]*  
CLERK OF THE BOARD

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COUNTY OF SACRAMENTO  
BOARD OF SUPERVISORS  
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**Re: Work Plan to Respond to Board of Supervisors Concerns from the October 16, 2012  
Public Hearing for Acceptance of the AB 109 FY 2012-13 Public Safety Realignment Plan**

Dear Members of the Board of Supervisors:

At the October 16, 2012 hearing for acceptance of the AB 109 FY 2012-13 Public Safety Realignment Plan, the Board of Supervisors (Board) issued two recommendations to the Community Corrections Partnership (CCP), and three directives to the Clerk of the Board's Office and the County Executive's Office (CEO). The CCP, at their regularly scheduled meetings on October 25, 2012 and January 24, 2013 discussed these items and has developed a work plan for addressing the Board's concerns which is outlined below. It should be noted that the regularly scheduled November and December 2012 CCP meetings were cancelled due to holidays. Since the CCP is subject to the Brown Act, discussions and decisions on these items could only occur in public meetings that were held as scheduled per the CCP bylaws. The CCP desires to work collaboratively with the Board in addressing any concerns they may have and has taken specific steps as follows:

**1) Recommend the CCP submit their budget to the County Executive in time for consideration during the June budget hearings**

The CCP has a timeline to complete this task and expects to bring the AB 109 FY 2013-14 Realignment Plan to the Board for acceptance on April 23, 2013 for inclusion in the June recommended budget hearings. In order to meet this date, the CCP must quickly develop a budget based on the FY 2013-14 state allocation which is the same amount as FY 2012-13. The CCP at its January 24, 2013 meeting directed staff to prepare a "status quo" budget for the currently funded programs utilizing the same percentages contained in the FY 2012-13 Plan. This budget will be discussed at the next regularly scheduled CCP meeting on February 28, 2013. Funded departments will make presentations on the status of their programs, describe progress and barriers to implementation, identify gaps in services and estimate program carryover. The CCP will work on the annual plan and as we progress through the budget cycle, we will know carryover and may be able to offset increases in program costs with carryover. Once the local carryover and the State's AB 109 growth allocation is known, the CCP will discuss and vote on how to distribute the money to existing programs and to any new rehabilitative programs and services if funding is available.

**2) Recommend that CCP meetings be televised and conducted in the Board of Supervisors Chamber**

At the October 24, 2012 meeting, the CCP directed staff to identify the process and requirements for holding their meetings in the Board chamber. Over the month of November, discussions were held with the Cable Commission and a meeting was scheduled on December 2, 2012 with staff from the CCP, Cable Commission, MetroCable 14, the CEO's Office and two members from the Executive Committee of the CCP. It was determined at that meeting that the current date and time of the CCP's monthly meetings could not be accommodated because the Air Quality Board already meets during that time so the CCP would need to find a new date and time for their meetings in the Board chamber. On December 5, 2012, the meeting participants were provided with a calendar of alternative dates and times for use of the Board chamber. Information was also provided on the option of keeping the same meeting date and time and having MetroCable 14 tape the meetings and the cost for this service. Due to the Brown Act, this information could not be shared or discussed by the CCP until it was placed on the agenda for their next regularly scheduled meeting on January 24, 2013.

At the January 24, 2013 meeting, CCP members were provided the Board chamber schedule so that CCP members could establish dates and times they were available in order to find a new date. Staff is in the process of collecting the information on the availability of the CCP members so that it can be discussed and voted on at the February 28 meeting. The CCP was informed by County Counsel that it would also require an amendment to the CCP Bylaws changing the date and time of their meetings once one had been determined. Once this has occurred, MetroCable 14 can be notified and will require several weeks lead time to set up the televised meetings in the Board chamber.

Concerns were expressed by CCP members about the Board's request to have the FY 2013-14 Realignment Plan process televised. Because of the aggressive schedule the CCP has to meet for the Board's acceptance of the Realignment Plan and because of the County's budget timeline, the Brown Act, amendment to the Bylaws, the required time to identify a new date by eleven members and provide lead time to MetroCable 14 to televise the meetings, it would be difficult to accomplish this task as quickly as desired by the Board.

As a temporary solution, the CCP directed staff to contact MetroCable 14 to see if they would be available to tape their meetings beginning February 28 through July 1. CCP and MetroCable 14 staff have determined that the Historic City Hall Hearing Room at 915 "I" Street is available for use at the next CCP meeting scheduled for February 28, 2013. They have worked with the City of Sacramento Clerk's Office and the room has been booked for the CCP meetings. There is no cost and MetroCable 14 will tape the meetings for televising at a later time. The room has an occupancy rate of 70. If a new date in the Board chamber can be determined based on member availability, the CCP will make the shift sooner than July 1.

**3) Directed the Clerk of the Board to calendar the appointments for the current vacancies to the CCP**

CCP staff contacted the Clerk of the Board's Office on October 24, 2012 to identify the process and steps required to fill the vacant seats. On October 30, 2012 CCP staff was provided the procedures and was requested to provide additional information to the Clerk's Office. CCP staff provided the requested information to the Clerk of the Board's Office on November 15, 2012. Other information requested required the Board to make decisions regarding appointment terms and residency. To date, no announcements have been posted on the Clerk of the Board's website or on the Board's agenda. On February 4, 2013, CCP staff again contacted the Clerk of the Board's Office to find out the status of this item. CCP staff was informed that the Clerk of the Board's Office was not going to be handling this, that they had no information as to who had made the decision or why it was made. CCP staff was told that the Clerk of the Board would follow up on this once she returned from vacation to provide further information.

**4) Directed the County Executive to conduct meetings with Community-Based Organizations (CBOs) for suggestions/input into the Request for Proposal (RFP) process and include members of the CCP in those meetings**

At the January 24, 2013 meeting the CCP discussed how the Sheriff and Probation Departments are willing to work collaboratively with the CEO's office to provide a workshop for CBOs to educate them on the County's RFP process, provide technical assistance and to outline the Sheriff and Probation Department's expectations for providing contracted AB 109 programs and services to aid these organizations when developing their proposals. It was suggested that someone from the Department of Health and Human Services could be included on the RFP evaluation committee if there was a behavioral health or health services component.

**5) Directed the County Executive to schedule an AB 109 workshop for the Board of Supervisors**

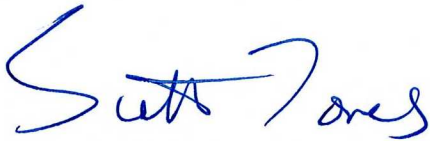
At the January 24, 2013 meeting the CCP discussed that in the first year of Realignment the CCP conducted a workshop for the Board of Supervisors to educate them on the new law prior to the Board hearing for acceptance of the Realignment Plan. The CCP members felt it was a good idea to do this again to help alleviate any concerns the Board may have that would assist them with the acceptance of the FY 2013-14 Realignment Plan. The Chair and Co-Chair would meet with Board Members in advance to discuss what should be included in the workshop. The CCP will bring the Realignment Plan to the Board for acceptance on April 23, 2013 and the workshop will be held in advance of that hearing.

We hope this letter has provided information for the Board that will show the CCP members are committed to addressing the Board's concerns in the best manner they can. Please contact us if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Suzanne Collins".

Suzanne Collins, Interim Chief Probation Officer  
Chair, Sacramento County Community Corrections Partnership

A handwritten signature in blue ink, appearing to read "Scott Jones".

Scott Jones, Sheriff  
Co-Chair, Sacramento County Community Corrections Partnership

cc: County Executive's Office  
CCP Members