

**EXHIBIT A to Agreement
between the COUNTY OF SACRAMENTO,
hereinafter referred to as "COUNTY," and
NORTHERN CALIFORNIA CONSTRUCTION TRAINING, INC.,
hereinafter referred to as "CONTRACTOR"**

SCOPE OF SERVICES

I. SERVICE LOCATION(S)

Facility Name(s): Northern California Construction Training, Inc.
Street Address: 10170 Missile Way
City, State, Zip Code: Mather, CA 95655

II. DESCRIPTION OF SERVICES

A. CONTRACTOR shall operate a career technical training program for Probation clients referred by COUNTY. Program components shall include the following:

1. Implementing educational and career training components of the program;
2. Hiring and supervision of appropriately certified instructor(s), as necessary;
3. Securing classroom space;
4. Ensuring that students are meeting classroom requirements, including fulfilling minimum instructional day requirements;
5. Tracking and reporting attendance;
6. Ensuring students are making adequate progress toward earning career training certificates;
7. Provide employment placement assistance service to local trades to include:
 - a. Air Balance/HVAC Tech
 - b. Boilermakers
 - c. Brick Layers
 - d. Carpenters
 - e. Carpet Layers
 - f. Cement Masons
 - g. Construction Craft Laborers
 - h. Drywall/Lathers
 - i. Electricians
 - j. Fire Sprinkler Fitters
 - k. Glaziers
 - l. Heat & Frost Insulators
 - m. Iron Workers
 - n. Millwrights

- o. Operating Engineers
 - p. Painters
 - q. Pile Drivers
 - r. Plasters
 - s. Plumbers & Pipe Fitters
 - t. Roofers
 - u. Sheet Metal Workers
 - v. Teamsters
 - w. Tile Finishers
 - x. Tile Setters
8. Providing COUNTY with any necessary reports; and
9. Providing staffing for the program 18 hours per week for up to fifty (50) students. Notice shall be given for closure for holidays and special occasions.
- B. CONTRACTOR shall include a Welding Certification program as part of its technical training. Program components shall include the following:
- 1. CONTRACTOR shall provide a welding training instructor to certify clients referred by COUNTY in welding construction to include the following:
 - a. Welding position techniques (flat, vertical, horizontal and overhead)
 - b. Types of welding: Oxy-Acetylene welding (OAW), Shielded Metal-Arc Welding (SMAW), Gas Tungsten-Arc Welding (GTAW) and Gas Metal-Arc Welding (GMAW)
 - c. Equipment setup and safety
 - d. Welding Fabrication (shop math, blueprints, construction)
 - 2. Welding equipment maintenance, repair, and supplies/materials shall be provided by COUNTY and shall remain the property of COUNTY.
 - a. CONTRACTOR shall contact COUNTY in the event of any necessary equipment repair or replacement.
 - b. COUNTY shall maintain an inventory of all equipment and shall conduct a physical inventory as deemed necessary.
 - c. CONTRACTOR shall provide the use of a facility suitable for welding certification training at no additional charge to COUNTY.
 - d. CONTRACTOR shall ensure all services are in compliance with OSHA and with the current California State Division of Industrial Safety orders.
 - e. CONTRACTOR shall provide staffing for the program 18 hours per week for up to 25 students. Notice shall be given for closure for holidays and special occasions.
 - f. CONTRACTOR shall provide classroom space for participants at the site.

C. CONTRACTOR shall provide the following Outcome Measures for services provided through this Agreement. Outcome Measure Reports shall be due the 10th of each month for the previous month. The Annual report is Due February 1st of the following year.

1. Monthly, Cumulative, and Annual Reports

- a. Number of full-time union positions obtained;
- b. Number of part-time positions obtained;
- c. Number of certifications earned (e.g., Carpentry, Haz-Mat, Forklift, Welding, etc.);
- d. Average Daily attendance (vocational and welding);
- e. Attendance last day of the month (vocational and welding);
- f. Number of the Probation clients who started the vocational education program;
- g. Number of the Probation clients who left the vocational education program; and
- h. Program Summary to include a narrative of monthly activities. The Report format shall be determined by Probation Management and CONTRACTOR.