

**EXHIBIT A to Agreement
between the Sacramento County Probation Department,
hereinafter referred to as "PROBATION," and
Sacramento County Office of Education,
hereinafter referred to as "SCOE"**

SCOPE OF SERVICES

I. SERVICE LOCATION(S)

Facility Name(s): Sacramento County Office of Education
Street Address: 10474 Mather Blvd
City, State, Zip Code: Mather, CA 95655

And various locations within the community of Sacramento County.

II. DESCRIPTION OF SERVICES

A. SCOE shall do the following:

1. In partnership with PROBATION staff, the Project Specialist will act as a liaison between families, student support staff, K-12 and postsecondary school sites in the community, to support VOYA youth in accessing available community resources and interventions.
2. Collaborate with Juvenile Court, PROBATION, community agencies, and schools to provide information related to resources and services to meet youth needs.
3. Promote positive youth outcomes by assisting VOYA youth in connecting them to resources as they transition and/or live in the community.
4. Develop and facilitate information sessions and presentations to community groups regarding accessing justice system, K12 and postsecondary education, basic needs, mental health, and education and workforce services.
5. Coordinate and lead various meetings with community agencies.
6. Assist in the identification of youth's natural strengths and needs.
7. Provide individual or group mentoring for VOYA youth.

8. Develop and maintain collaborative partnerships and working relationships with community partners.
9. Support and assist youth in navigating external agency referrals.
10. Support youth in accessing a variety of post-secondary resources, including those related to dual enrollment, workforce, and financial aid.
11. Assist and engage youth to overcome barriers to accessing services.
12. Provide support in a variety of settings including school sites, community agencies, and homes.
13. Create opportunities and events to increase community and youth engagement and involvement in school and community supports and services.
14. Foster an environment of inclusion and respect that welcomes, supports, and values the individuality of all youth and partners.
15. Demonstrate cultural humility and competence in all interactions.
16. Track program successes and data analysis and share information with PROBATION.
17. Maintain confidentiality of youth information when appropriate.
18. Attend and participate in meetings, trainings, and conferences as assigned.
19. Provide all necessary supplies where services are provided.
20. Timely and regularly communicate with PROBATION regarding youth and services being delivered by SCOE.

B. PROBATION shall do the following:

1. PROBATION will promote the health and well-being of the youth served in compliance with applicable legal requirements and PROBATION policies.
2. Serve as positive role models and mentors to youth regarding career readiness, academic achievement, and mental and physical well-being.

3. Provide appropriately trained PROBATION staff to supervise youth throughout SCOE's delivery of services.
4. Assist with behavioral incidents involving youth to the extent necessary, as determined by the Probation Officer.
5. Provide timely information to SCOE regarding a youth's release to assist SCOE in providing services.
6. Comply with Title 15 regulations and other applicable laws.
7. Provide SCOE with information on identified barriers for appropriate assistance from SCOE.
8. Upon release, provide PROBATION supervision, services, and resources to youth who are under the jurisdiction of the juvenile court at the discretion of PROBATION.

C. Joint Responsibilities:

1. PROBATION and SCOE will meet bi-annually to review the goals and objectives of this MOU. THE PARTIES will also meet as necessary to address any issues with the day to day operations or other concerns regarding provision of services through this MOU.
2. Concerns about the provision of services should be brought to PROBATION's Chief Deputy or delegate at Juvenile Field Division for appropriate resolution.
3. In the event a complaint is lodged against the personnel of one PARTY, the employing PARTY will be responsible for investigating such complaint with the cooperation of the other PARTY. In the event that a complaint concerns personnel from both SCOE and PROBATION, the agencies agree to cooperate in the investigation
4. THE PARTIES shall attempt, amongst themselves and in good faith, to promptly resolve any disputes that arise out of the performance of this MOU. If the dispute cannot be resolved by mutual agreement, nothing herein shall preclude either PARTY's right to pursue remedy or relief by civil litigation, pursuant to the laws of the State of California.