

**MEMORANDUM OF UNDERSTANDING BETWEEN THE
SACRAMENTO COUNTY PROBATION DEPARTMENT
AND THE SACRAMENTO COUNTY DEPARTMENT OF GENERAL
SERVICES FOR COMMUNITY OUTREACH SERVICES**

This Memorandum of Understanding (MOU) is made and entered into this 29 day of August 2024, by and between the Sacramento County Probation Department (PROBATION) and the Sacramento County Department of General Services (DGS), for the provision of community outreach services from PROBATION's Youth Community Outreach Unit (YCOU).

RECITALS

- A. WHEREAS, PROBATION YCOU seeks work opportunities in the community for youth and young adults (ages 14-25) on probation and housed at the Youth Detention Facility; and
- B. WHEREAS, DGS has part-time work opportunities at its printing services unit and surplus unit that meet the needs of PROBATION's YCOU; and
- C. WHEREAS, PROBATION and DGS desire to enter into this agreement to meet their respective obligations.

I. PROGRAM DESCRIPTION

PROBATION is able to provide no-cost, supervised work crews to community partners through the PROBATION's YCOU. DGS has identified a need for assistance with work requiring labor within their organization, as described in Exhibit A, which is attached hereto and incorporated herein.

II. PROGRAM RESPONSIBILITIES

- A. DGS shall provide the necessary resources and equipment for use by the YCOU crews to assist with performance of services described in Exhibit A, which is attached hereto and incorporated herein.
- B. PROBATION shall provide YCOU two staff to supervise work crews at no cost.
- C. Joint Responsibilities:
 - 1. Day-to-day operations shall be coordinated between the appropriate DGS supervisor/manager and the Supervising Probation Officer of the YCOU program.
 - 2. PROBATION and DGS shall make available the appropriate staff to meet as necessary to discuss any operational concerns regarding the program responsibilities.